



IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE NO: SJ/2

25th May, 2017

Registrars,
Deputy Registrars,
Assistant Registrars,
Chief Magistrates,
Magistrates in charge of Courts

NOTICE ON THE CLOSURE OF BAIL DEPOSIT BANK ACCOUNTS IN COMMERCIAL BANKS

As you may have noted, there has been separate but related incidents of fraud or misappropriation of funds; and, challenges of handling Cash by Judiciary Staff in the different Courts. Bank charges have also greatly affected the issue of refunds and it has become expensive for the Judiciary to maintain because when litigants apply for bail refund, they expect to receive all money deposited regardless of bank charges. These issues have attracted the attention of the Auditor General who has made recommendations to address the risks.

Arising out of the Auditor General's recommendations, in the Report for the Financial Year 2015/2016, I am writing to inform you that:

1. Effective 1st July 2017, all Accounts in Commercial Banks, operated by Courts, for purposes of revenue collection, bail and security deposits will be closed and banking will be done through the Uganda Revenue Authority (URA) System for bail and revenues.
2. Management of bail refunds will be centrally handled through the Accounting Officer as per the already issued guidelines.
3. Security deposits, Bail and Non Tax Revenue such as filing fees, fines and others that are collected at source where banks and Uganda Revenue Authority (URA) services are very far will be banked on the Bank of Uganda (BOU) **Registrar High Court Accounts** as indicated below in Bank of Uganda using either Bank DRAFTS; Real Time Gross Settlement (RTGS;) and, Electronic Funds Transfer (EFT) methods of payment.

Nature of Account	Title of Account	Bank	Account No.
Security Deposit (Ug.Shs.)	Registrar High Court	BOU	003010088000012
Security Deposit (Dollar A/C)	Registrar High Court	BOU	003010088400002
Bail Deposit A/C (Ug.Shs.)	Office of the Secretary to Judiciary-Bail Deposit A/C	BOU	003010088000009
Non Tax Revenue (NTR) Collection at Source	Secretary to the Judiciary	BOU	003010168000001

4. In view of the above, please cause the: reconciliation of all bail deposit, security, fees and fines accounts; and, submission of returns by 5th June, 2017.



Kagole E. Kivumbi

PERMANENT SECRETARY/SECRETARY TO THE JUDICIARY

Copy to: The Hon. The Chief Justice
Chief Registrar, Judiciary
Principal Internal Auditor, Judiciary
Head of Accounts, Judiciary